**Announcement of New Year’s Holiday 2025 Schedule**

To: Our Valued Partners and Employees of [Company Name]

To facilitate the work planning between [Company Name] and our customers and partners, we would like to announce our New Year’s holiday schedule as follows:

Holiday period: Wednesday, January 1st, 2025

Resumption of work: Thursday, January 2nd, 2025

Customer and partner support hotlines during the holiday:

Hotline: [Hotline number]

Therefore, we respectfully inform our customers, partners, and all company employees this for ease of contact and coordination.

Wishing our customers, partners, and all employees a happy, peaceful, prosperous New Year!

Happy Tet 2025